



GBI CPD GUIDELINES FOR CXS

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This set of guidelines is subject to change without prior notice.

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REGISTRATION OF GBI CxS AND MAINTENANCE OF CPD

1.0 PREAMBLE

To be eligible for renewal of registration, a GBI CxS shall be required to complete a minimum of **10 CPD** credit hours per year.

2.0 TERMS & DEFINITIONS

Category of CPD Events and Activities:

CPD credits can be accumulated by participation in events and activities accredited by GBIAP. Events and activities that will qualify for CPD credit hours must be **RELATED TO COMMISSIONING ACTIVE GREEN FEATURES/SUSTAINABLE ELEMENTS FOR THE BUILT-ENVIRONMENT** and may be categorised as follows:

- (a) Category I represents **participation in educational programs** for knowledge and skill-enhancement. This includes conventions, conferences, seminars, courses, workshops, talks and technical visits etc.
- (b) Category II represents **presentation of papers** in conventions, conferences, seminars, courses and workshops etc.
- (c) Category III represents full-time or part-time **research** (post-graduate studies) for a minimum of six (6) months on subjects related to **commissioning active green features/sustainable elements** for the built environment.
- (d) Category IV represents **participation in implementation** and **actual work experience** in implementing green projects.

REGISTRATION OF GBI CxS AND MAINTENANCE OF CPD

Table I – Qualifying Credits for CPD Events and Activities

CPD Events	Description	Qualifying Credits	Max CPD credits per annum
(a) Category I (Participation in education program)	Conventions, conferences, seminars, courses, workshops, talks and technical visits, etc organised by: (i) MGBC, GBI; (ii) Other organisations - subject to approval by GBIAP.	1 CPD credit per hour	8 CPD credits
(b) Category II (Presentation of papers)	Presentation of papers in conventions, conferences, seminars, courses and workshops, etc organized by: (i) MGBC, GBI; (ii) WGBC or members of WGBC; (iii) Other organisations - subject to approval by GBIAP.	1 CPD credit per hour of presentation	No limit
(c) Category III (Research)	Research (post-graduate studies) in University or other equivalent higher institutions: (i) Full time or part time research for a minimum of six (6) months duration.	3 CPD credits	6 CPD credits
	(ii) Full time or part time research for a minimum of twelve (12) months duration.	6 CPD credits	
(d) Category IV (Implementing green projects as GBI CxS)	Implementing green projects leading to certification.		8 CPD credits
	(i) Obtain Provisional (DA) Certified or Silver rating for a project	1 CPD credit for each project	
	(ii) Obtain Provisional (DA) Gold or Platinum rating for a project	2 CPD credit for each project	
	(iii) Obtain Final (CVA) Certified or Silver rating for a project	2 CPD credit for each project	
	(iv) Obtain Final (CVA) Gold or Platinum for a project	3 CPD credit for each project	

All events/activities must be related to "commissioning active green features/sustainable elements for the built environment".

REGISTRATION OF GBI COMMISSIONING SPECIALISTS AND MAINTENANCE OF CPD

Appendix I – Submission of CPD Credits for GBI COMMISSIONING SPECIALISTS

CONTINUING PROFESSIONAL DEVELOPMENT FOR GBI COMMISSIONING SPECIALISTS

NAME _____ YEAR _____

GBI CxS NO. _____

Ref.	Date	CPD Activity	Organiser	CPD Credits
Total CPD Credits for this year				

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